

Colorado Springs Soccer Club

By-laws

Article I - Duties of the Executive Officers

1.1 President

- 1.1.1 Preside over all meetings other than committee meetings
- 1.1.2 Appoint committees to assist him/her and the Executive Board in the administration of the CSSC.
- 1.1.3 Oversee the activities of the club.
- 1.1.4 Cast the deciding vote in case of a tie vote.
- 1.1.5 Define the duties of any Appointed Officers.
- 1.1.6 Perform such duties as may be assigned to him/her by the Executive Board.

1.2 Vice-President

- 1.2.1 Succeed to all powers and privileges of Office of the President in the absence of same.
- 1.2.2 Prepare and submit annually to the Executive Board for approval Rules and Procedures for the operation of the league, such as per United States Soccer Federation, United States Amateur Soccer Association and Colorado State Soccer Association Rules and regulations.
- 1.2.3 Supervise the team and player registration process through the Registration Committee or an Organization or individual (Registrar) approved by the Executive Board.
- 1.2.4 Schedule all games in the league and insure that the program is conducted in accordance with the approved Rules and Procedures. Coordinate with the Referee Assignor all game scheduling. Coordinate with the Judicial Committee on all disciplinary actions.
- 1.2.5 Perform such duties as may be assigned to him/her by the Executive Board.

1.3 Secretary

- 1.3.1 He/she shall conduct the official correspondence of the CSSC.
- 1.3.2 Be custodian of the CSSC records, and generally perform all duties incidental to the office.
- 1.3.3 Serve on the Registration Committee.
- 1.3.4 Perform such duties as may be assigned to him/her by the Executive Board.

1.4 Treasurer

- 1.4.1 Have charge and custody of, and be responsible for, all funds and securities of the CSSC.
- 1.4.2 Receive and give receipts for all moneys due and payable to CSSC from any source, and deposit all such moneys in the name of the CSSC in such depositories as the Executive Board may determine.
- 1.4.3 Make disbursement for all financial obligations legally contracted by Executive Officers and authorized by the Executive Board.
- 1.4.4 Keep full and accurate accounts of the receipts and disbursements of CSSC, and be prepared to render these accounts to the Executive Board whenever needed.
- 1.4.5 Prepare and submit an annual report at the Annual General Meeting.
Serve on the Registration Committee.
- 1.4.6 Perform such duties as may be assigned to him/her by the Executive Board.
- 1.4.7 Prepare and submit bi-annually (before Fall and Spring seasons) to the Executive Board for approval, a budget for the operation of the league. Set the Registration fee required of each team to participate in league play each season

1.5 **Directors**

- 1.5.1 A director shall participate in all Executive Board meetings of the CSSC and help formulate and carry out Club policies.
- 1.5.2 Help insure that the CSSC operates in the best interest of the community it serves.
- 1.5.3 Serve on the Judicial Committee, as directed by the President.
- 1.5.4 Perform such duties as may be assigned to him/her by the Executive Board.

Article II - Liaison Officers

2.1 **Referee Liaison/Coordinator**

- 2.1.1 The Referee Liaison/Coordinator shall:
 - a. Keep the CSSC informed about USSF.
 - b. Assist the CSSC in discipline interpretation of the Laws of the Game.
 - c. Assist the CSSC by providing officials for both indoor and outdoor tournaments.
 - d. Assist in coordination of tournament dates so as to preclude any conflicts with other tournaments so as to insure availability of qualified referees.
 - e. Provide input for the smooth operation of the CSSC, officiating.
 - f. Handle any complaint of an official submitted by the CSSC.

Article III - Appointed Officers

When the Executive Officers deem it necessary to appoint members to such duties as Public Relations, Equipment Manager or Tournament Director, etc., a description of the duties required of that officer shall be submitted by the presiding President and attached to the rules and procedures of the CSSC for the duration of that term.

Article IV - Vacancies and Removal From Office

- 4.1 Should a vacancy occur among the Executive Officers, a new Officer shall be elected by a two-thirds (2/3) vote of the Executive Board.
- 4.2 Any Executive Officer may be removed from office by a 2/3 majority vote of those attending a General Membership Meeting. A meeting for this purpose may be called by a two-thirds (2/3) vote of the Executive Board.
- 4.3 Any member of the Executive Board appointed by the Executive Officers may be removed from office by a two-thirds (2/3) vote of the Executive Officers.

Article V – Rules and Procedures

The Executive Officers shall formulate all rules and procedures of the CSSC. These rules and procedures shall be submitted to the Executive Board for approval. The Executive Officers and their appointees will implement approved rules and procedures.

Article VI - Committees

The President shall appoint committees.

Article VII - Fiscal Year

The fiscal year of the CSSC will be January 1 to December 31.

Article VIII - Amendments

Any proposed amendments to these By-laws must be approved by a two-thirds (2/3) vote of the Executive Board or a two-thirds (2/3) vote of those attending a General membership Meeting.

Article IX - Adoption of the by-laws

The amendments to the June 6, 1983 By-Laws as amended on June 28, 1995 were adopted by the board at the Board Meeting on July 23, 2014

Revised July, 2014